

**OKLAHOMA BOARD OF CORRECTIONS
REGULAR MEETING**

Northeast Oklahoma Correctional Center
422586 E 250 Road
Vinita, Oklahoma
June 2, 2016

1. Call to Order and Roll Call

Kevin Gross, Chair

Chair Gross called the regular meeting of the Oklahoma Board of Corrections (BOC) to order at 1:05 p.m. on Thursday, June 2, 2016, at the Northeast Oklahoma Correctional Center in Vinita, Oklahoma. The final agenda was posted at 12:38 p.m. on Wednesday, June 1, 2016, at the Oklahoma Department of Corrections (ODOC), which is at least twenty-four hours prior to the commencement of the meeting.

Chair Gross asked the clerk to call the roll:

| | | | |
|--------------------------|---------|---------------------------|---------|
| Kevin Gross, Chair | Present | Adam Luck, Member | Absent |
| Gene Haynes, Member | Absent | Irma Newburn, Member | Absent |
| Frazier Henke, Secretary | Present | Michael Roach, Vice Chair | Present |
| Todd Holder, Member | Present | | |

Calling of the roll reflected a quorum was present.

2. Welcome/Remarks

**Rodney Redman, Warden
Northeast Oklahoma Correctional Center**

Warden Redman greeted and welcomed the BOC to the Northeast Oklahoma Correctional Center (NOCC). History and background information on the facility as well as the current number of inmates housed there was provided to the BOC.

3. Old Business

Kevin Gross, Chair

There was no old business to discuss.

4. Commendations from the Interim Director

Joe M. Allbaugh, Interim Director

Interim Director Allbaugh provided the BOC with details of life-saving measures taken on May 18, 2016 by Sergeant Jason Lemons and inmates Cory McCarroll, Quinton Ross, Jerry Hoehne, Kenneth Coulter and Steve Laver during an accident that resulted in severe injuries to Jarrell Gray, an Oklahoma Department of Transportation (ODOT) employee who was the supervisor of the inmate work crew. The inmates tried to save Mr. Gray, but he died at a hospital later that day.

Interim Director Allbaugh presented each man with certificates of commendation for their efforts from the ODOC and the ODOT.

5. Approval of Board of Corrections Meeting Minutes from Regular Meeting on May 5, 2016

Kevin Gross, Chair

Chair Gross stated the BOC had previously received the meeting minutes from May 5, 2016, for review and he would entertain a motion to approve. A copy of the meeting minutes is included in the BOC Packet for June 2, 2016.

Motion: Mr. Henke made a motion to approve the minutes and Mr. Holder seconded the motion. The results of the roll call were: Mr. Gross – yes; Mr. Henke – yes; Mr. Holder – yes; Mr. Roach – yes.

The minutes were approved by majority vote and there was no further discussion.

6. Monthly Update of FY 2016 Agency Budget **Ashlee Clemmons, Chief Administrator**
Business Services

Ms. Clemmons provided the agency's budget update as of April 30, 2016. A copy of the update is included in the BOC Packet for June 2, 2016.

7. Approval of Capital Improvement Budget Request **Ashlee Clemmons, Chief Administrator**
Business Services

Ms. Clemmons requested the approval of the FY 2018 Capital Outlay Request as presented to the BOC. A copy of the request is included in the BOC Packet for June 2, 2016.

Motion: Mr. Holder made a motion to approve the Capital Outlay Request and Mr. Roach seconded the motion. The results of the roll call were: Mr. Gross – yes; Mr. Henke – yes; Mr. Holder – yes; Mr. Roach – yes.

The motion was approved by majority vote.

8. Quarterly Update of FY 2016 Oklahoma Correctional Industries and Agri-Services Budget (January 1 – March 31, 2016) **Laura Pitman, Ph.D., Division Manager**
Field Support

Dr. Pitman provided the quarterly update of the Oklahoma Correctional Industries and Agri-Services Budget for the third quarter of FY 2016. A copy of the update is included in the BOC Packet for June 2, 2016.

9. Quarterly Update of FY 2016 Financial Internal Audits (January 1 – March 31, 2016) **Pat Donnelly, Auditor**
Internal Auditing

Mr. Donnelly provided the quarterly update of the Internal Audit Summary for the third quarter of FY 2016. A copy of the update is included in the BOC Packet for June 2, 2016.

10. Update of Offender Population **Laura Pitman, Ph.D., Division Manager**
Field Support

Dr. Pitman provided the agency's population update as of April 30, 2016. A copy of the update is included in the BOC Packet for June 2, 2016.

11. Final Update of 2016 Legislative Initiatives **Marilyn Davidson, Legislative Liaison**

Ms. Davidson updated the BOC on the 2016 Oklahoma legislative session which adjourned sine die on May 27, 2016. She noted that lawmakers narrowly passed the \$6.8 billion FY 2017 budget with the shortfall made up by sweeping revolving funds and the Cash-flow Reserve Fund,

appropriations from the Rainy Day Fund and tax credit reform measures and a \$200 million bond. ODOC was budgeted at the FY 2016 level, prior to the revenue failure, by utilizing \$1.5 million from the Oklahoma Correctional Industries revolving fund.

12. Update on North Fork Correctional Center Transition **Edward L. Evans, Associate Director**
Field Operations

Speaking on behalf of Mr. Evans, Dr. Pitman provided the update on the North Fork Correctional Center (NFCC) transition, discussing the facility's capacity as well as the planned movement of staff and inmates to NFCC. The BOC discussed the capacity levels at NFCC and expectations for population growth.

13. Committee Reports **Committee Chairs**

Chair Gross asked the committee chairs for their reports.

- **Audit/Finance Committee**

The committee met by conference call on May 31, 2016 to discuss the items on the agenda presented this date. There was nothing further to report from this meeting.

- **Female Offender Committee**

The committee did not meet this month.

- **Public Policy/Public Affairs Committee**

The committee did not meet this month.

- **Population/Private Prisons Committee**

The committee did not meet this month.

- **Executive Committee**

The committee met on May 25, 2016 to set the agenda for the meeting this date. There was nothing further to report from this meeting.

14. Election of Officers **Kevin Gross, Chair**

Chair Gross stated this item would be added to the agenda for the meeting on July 7, 2016, due to several BOC members absent from the meeting this date.

15. New Business **Kevin Gross, Chair**

There was no new business to discuss.

16. Announcements **Kevin Gross, Chair**

The BOC meeting location for July 7, 2016 was amended to North Fork Correctional Center in Sayre.

17. Approval to Adjourn for Executive Session to Discuss Pending Investigation of Suicide of Inmate Kevin King #415050 (IG 16-0066) **Kevin Gross, Chair**

Mr. Cincotta advised the item listed on the agenda would require adjournment to Executive Session for engaging in confidential communication between the BOC and its attorney. He recommended Chair Gross entertain a motion to adjourn.

Motion: Mr. Roach made a motion to adjourn to Executive Session and Mr. Henke seconded the motion. The results of the roll call were: Mr. Gross – yes; Mr. Henke – yes; Mr. Holder – yes; Mr. Roach – yes.

The adjournment to Executive Session was approved by majority vote and the BOC adjourned at 1:48 p.m.

18. Approval to Return from Executive Session **Kevin Gross, Chair**

The BOC returned to the meeting room at 1:58 p.m. Mr. Cincotta advised the BOC of the approval needed to return from Executive Session.

Motion: Mr. Henke made a motion to adjourn to Executive Session and Mr. Holder seconded the motion. The results of the roll call were: Mr. Gross – yes; Mr. Henke – yes; Mr. Holder – yes; Mr. Roach – yes.

The return was approved by majority vote and the BOC resumed the meeting at 2:02 p.m.

19. Adjournment **Kevin Gross, Chair**

There being no further business to come before the BOC, Chair Gross requested a motion to adjourn the meeting.

Motion: Mr. Holder made a motion to adjourn the meeting and Mr. Henke seconded the motion. The results of the roll call were: Mr. Gross – yes; Mr. Henke – yes; Mr. Holder – yes; Mr. Roach – yes.

The adjournment was approved by majority vote and the meeting ended at 2:02 p.m.

Submitted to the Board of Corrections by:

[signature on file]

Kimberley Owen, Minutes Clerk

Date

I hereby certify that these minutes were duly approved by the Board of Corrections on the seventh day of July 2016, in which a quorum was present and voting.

Approved by:

[signature on file]

Frank X. Henke IV, Secretary
Board of Corrections

Date